

## Comox Valley Montessori Society Monthly Meeting April 20th, 2011

### Present:

#### 1. Call to Order – 7:45

#### 2. Introductions

#### 3. Adoption of the Agenda

It was regularly motioned and seconded that the agenda be accepted.

CARRIED

#### 4. Minutes

It was regularly motioned and seconded that the minutes be adopted from 2011.

As Amended

#### 5. Reports

**Administrator's Report: Christina VanderRee;** Earth day assembly tomorrow children will be paired with big buddies, there will be 4 stations including: a first nation storyteller and local healthy snacks. Next week is family math night reminders will be going out, many games and activities to support math concepts. The estimations jars are always a big hit. Door prizes also funded by PAC. Jump rope for heart big event is Fri. 29<sup>th</sup>. The fundraising collection continues into to the following week. Our school did over \$3000 last year, we have been known to bring in a big amount. Track and field season is coming up and we are invited to a jamboree. Request from Michelle Hawkins; Wondering if someone will go to Cake Bread bakery tomorrow at 10:30 to pick up donated bread for event... Sarah Ritchie has kindly volunteered.

**Dan Costain:** Been meeting with Montessori teachers 1 Tuesday a month: trying to get a collective vision amongst them, wanting to get on the same page about the Montessori training and key components such as everyone's "top 5". In regards to Hiring the new Directress, there are a number people taking the online course there has been hard feelings, regarding our policy's and our requirements including the mandatory 2 year training and practicum not the online courses offered. Lisa States "we" have been very clear to everybody that the online program is not acceptable at this time. It was made clear by the end of this discussion that we will continue to keep our original requirements and policy's for hiring.

\$6000 offered from district to purchase materials for new K class Dan informs us he has just presented a case to get more money for our 2-3 k classes we have on our lists. Pauline says a problem in the past is we get empty rooms with no furniture. Pauline says it would be nice to get a furnished room, and then "we" pay the rest for the Montessori materials. Dan is asking for \$20,000 for start up costs, but were do we draw the line with what belongs to cvms or to the district. Pauline says we stamp the cvms properties and make a list. Lisa says it would be easy to spend the money for furniture and classroom specifics and not Montessori shelving etc. \*Mid

meeting it was brought to our attention we have approval for a total of \$15,000 for the coming year! Big Thanks to Dan Costain for all his efforts!

**President/Vice Presidents Report: Shelley Schorno/LeighAnne Vaughn(Absent)**

**“LeighAnne was absent but sent along a drafted letter of updates”**

We have a request to get a cvms banner we would like one made for events. Sherry Volunteers to hire Speedpro signs to make this asap for under \$100 Motion on the floor to get a banner asap, all in favour, passed  
Earth day will be great exposure for cvms and thanks everyone involved.. Thanks to the organizer’s of the Tea and Auction. Thanks to Erin for the funscrip great work everyone. Class added in the fall “here we grow”.

**Treasurer’s Report: Michelle Burry:** Questions from last meeting addresses first as se was absent; why money wasn’t being spent..looking at the numbers looks informs us we can spent \$9,500-\$10,000 but not sure what we need to hold for a new classroom. From a revenue canada point we have to spend a certain about. Some directresses say maybe we should wait to see what we need for the next year.

And now that we have \$15,000 coming in it may change many things.

- Bank – approximately \$15,000
- Parent donations (approx 37 families) since June 1<sup>st</sup> –\$19,235
  - Post dated donations - \$ 300
  - Non-cash donations - \$296
- Fundraising – approx \$1500
  - Including Fundscrip which has raised approx \$750 so far (\$670 received)
  - Includes Pi Day - \$510
- Expenses since June 1<sup>st</sup> – approx \$14,675
  - Includes Inventory purchases since June 1<sup>st</sup> of approx \$9,100

**Correspondence: Sherry Turnbull**

Questions via email regarding our affiliation with a preschool. A few other inquiries regarding enrollment.

**Inventory: Lisa Wilcox**

Still waiting on \$850 of materials that was ordered after January meeting. Would like to Boycott ordering from neinhuis as it takes too long. Ones we have the 5<sup>th</sup> teacher on board we should sit down and have a more formal way of organizing the requests for materials. Michelle asks if lisa can develop some guidelines given her history, she says she can, Shelley says we need to make a commitee, and lisa says maybe we should wait to see if Dan’s request for funding will come through. It was agreed Lisa, Michelle and Shelley will meet next month to organize this.

**Fundraising:**

**Erin Walsh Reports on Fundscrip;** funscrip letters went home, Erin says there has never been more than 12 families that have submitted orders. Numbers keep dropping. However we have raised over \$900. Added more business's on the order list and now new promo's. Michelle states some concern about the minimums for ordering and what we would be charged if we didn't make them. Erin replies; it is close to \$4000. It was agreed we need to have a disclaimer to hold order if we cannot make the target. Shipping charges would outweigh the benefits.

**Michelle Burry about Pi fundraiser for Pi day:** Initiated by Jack Boan in Ms. C's class – was supposed to be brought to the board – they wanted to raise money directly for the class – the amount raised was \$510 by 4 children → Ms. C would like to purchase materials & books for this amount for her classroom, so that the children can see the direct link between what they raised and the “reward”. Although I don't agree with raising money for a specific classroom (we are a community), Ms C. hasn't used many Montessori funds this year. Therefore I would like to propose that \$510 be used to purchase these materials as requested. Motion on the floor to adopt Pi Day money to go directly to Ms. C's class, all in favor, passed

**Sarah Ritchie fundraising idea:** Suggesting a craft fair in the spring of 2012 she plans to charge vendor's a per table fee as well as charge an entrance fee and “Bake Sale” Sarah has been researching and plans to being the planning now starting now. Pauline says she is thankful for Sarah wanting to organize this ahead of time. Motion on the floor for Sarah to organize the “craft fair” for spring 2012 all in favor, passed.

**Pauline reports on her Koru litterless lunch fundraiser;** Estimated 25 people participated, sold over \$1000 which makes us \$300, and unanimous Thank-you to Pauline, Sherry states there was some very positive feedback on this fundraiser.

**Ocean;** Asks if it is appropriate to do a small fundraiser for PAC, it was agreed that we would not at this time. She also updates on the status of her fundraising letters, as she is holding off on the informative donation comparison letter she was going to draft, as we are close to our budget and it's not needed at this time.

**Trustee Report: Danny White (absent)**

Adjourned 9:05