

Comox Valley Montessori Society
March 20th, 2012

Present:	Carmen Costantino	Ocean Varney	Korina Rushton
	Sarah Ritchie	Erin Walsh	Michelle Burry
	Courtney Pozzolo	Lisa Wilcox	Cara Covas
	April Brosko	Amelia Valmorbida	

1. Call To Order – 7:10 pm

2. Introductions –

3. Adoption of the Agenda –

- It was regularly motioned and seconded that the agenda be accepted.

4. Adoption of Last Month Minutes –.

- It was regularly motioned and seconded that the minutes be accepted from February 20th, 2013.

5. Reports

5.1 Administrator's Report – Ocean Varney on behalf of Dan Costain

- It was suggested by Dan at the PAC meeting that CVMS becomes part of the PAC and would no longer have to worry about fundraising for the CVMS classrooms and instead get \$7000 in replacement fees from the school board.
- Lisa has been in contact with Dan and has been letting him know what our costs are for the year and what it is to create a new classroom along with the cost of maintaining the rest of the classrooms.
- Korina has gone to PAC to try and do partnership fundraiser on April 19th, Family Movie Night.

5.2 Inventory Report – Lisa Wilcox

- Lisa did not purchase any new materials since the last meeting.
- Got an email from Dan, eluding to the fact that our directresses are still in need of stuff. Ocean corrected that there are still things the directresses have on a wish list that they still want, and sometimes things break that needs to be replaced.
- Nicole has an ever growing list of wishes.
- Ann has some things on back order right now.
- Michelle says that we only have approx. \$11,000.00 done and we should be close to being done for teacher's requests.

5.3 Vice President's Report – Erin Walsh

- Cancelled this month's fundscrip as there was not enough to make any money.
- \$3,050.00 in orders \$106.00 minus shipping \$7.44
- Only ordered \$500 in hallway cards
- Stefanie's class did a classroom fundraiser for Pi day.

5.4 Treasurer's Report – Michelle Burry

- Essentially no charges since last month
- Bank \$24,675.00
- Parent donations since June 1st - \$20,031.00
 - ❖ Plus post dated cheques - \$855
 - ❖ For a total of \$20,866.00
- Fundraising – approx. \$2,200.00
 - ❖ Fundscrip - \$756.00
 - ❖ Fall Bulbs - \$625.00
 - ❖ Boot Camp (not recorded)
 - ❖ Coffee - \$702.00
 - ❖ Epicure - \$205.00
- Expenses since June 1st – approx \$12,100.00
 - ❖ Includes inventory purchases since June 1st of approx \$6,500.00 plus \$3457.00 for materials.
 - ❖ Fixed expenses still owed - \$9,000.00
 - ❖ Money available for material purchases for current year and new classroom – approx \$11,500.00
- Lynn Jacobson has had some requests in regards to her allocated further education funding and using her allotment from this year and next years. Board sees no problem with it.
- Michelle explains to our new parent what our budget is and where the money is allotted throughout the year. Explains monetary donations from parents along with volunteer expectations.

5.5 Secretary's Report –

- Donor page is up and running and Carmen will put out an email notifying members of the page and asking if anyone would like to be a donor to be added to the page.
- Lot's of contacts regarding volunteering for the high tea. All emails are being forwarded to Cat Dextrase, the volunteering coordinator.
- Sarah asks if we have the silent auction donors listed on our CVMS webpage because it is mentioned on the tea facebook page. It is not, Carmen suggests that Sarah talk to Ian to ensure that this is happening since she is in charge of the silent auction items.
- It is mentioned that Ian's family will be moving soon so we may need someone else to do the webpage once he is gone. Korina suggests her husband.

6.0 Old Business

6.1 Donor Page – Ocean Varney

- See notes from secretary report.

6.2 High Tea Update – Ocean Varney

- Tea meeting just happened before the CVMS board meeting and everything is organized and moving along.

6.3 Bulb Fundraiser – Carmen Costantino on behalf of Sharene Popiel

- Bulb fundraiser will go ahead April 8th – 15th, in order to not coincide with the Mother's Day Planter fundraiser done by the Queneesh PAC.
- Sharene just wants to know if she has to pass it by Dan. The answer is yes, all fundraisers have to go through Dan so she will discuss it with Dan when she works at Queneesh next.

7. New Business –

7.1 Fundraiser for Habitat for Humanity – Breanna Brosko

- Breanna , a CVMS student in Mrs. Campbell's class, is part of the House The Kids Built Program for Habitat for Humanity. Breanna is making bracelets and hair pins to help raise money for the program and would like to donate some for the silent auctions. She would like approval to sell them at the silent auction as well.
- The board votes and it unanimously passes.

7.2 Photo Fundraiser – Amelia Valmorbida

- Amelia and Susie have a friend that is a photographer and is willing to offer the CVMS a mini photoshoot fundraiser. The cost is \$25.00 and \$15.00 will go to the CVMS and \$10.00 would go to her. As well, she would provide a CD with all of you images plus your best picture edited. She can do group sessions or individual sessions.
- Suggestion is to do it at the end of April. Considering there is lot's of fundraising going on, Amelia wants to know what the board thinks.
- Korina asks if this is something that we would want to put out to the whole school and do we have to discuss this with Dan.
- Erin suggests we get a date and time and she will present a proposal to the school and get the facilities booked for it.
- The board thinks it is a great idea and Amelia will speak with Dawn to get the details together.

7.3 Family Movie Night – Korina Rushton

- Korina, in conjunction with PAC has proposed a Family Movie Night as a fundraiser. It will be on April 19th at Queneesh School and will be \$5.00 a family. Doors open at 530pm and movie starts at 600pm. The movie will be The Rise of the Guardians.
- There will be a concession stand run by PAC and CVMS volunteers selling pizza, popcorn, hotdogs, etc.
- Absolutely no dropping your children off, this is a family event ONLY!
- Korina has asked Dan to make announcements over the intercom closer to the date to try and draw up interest.

8. Adjourn – 8:35pm