

Comox Valley Montessori Society

April 17th, 2013

Present:

Lisa Wilcox	Michelle Burry	Erin Walsh
Sharene Popiel	Dan Costain	Sarah Ritchie
Ocean Varney	Carmen Costantino	Jen Turner
Courtney Pozzolo	Laura Stewart	Korina Rushton
Isadora DeBortoli	Amelia Valmorbida	Manoja Gangodage

1. Call To Order - 7:06 pm

2. Introductions -

3. Adoption of the Agenda -

- Sarah adopts the agenda and Courtney seconds it.

4. Adoption of Last Month Minutes -

- Sarah adopts the minutes for March 20th, 2013, Korina seconds it.

5. Reports

5.1 Administrator's Report - Dan Costain

- Dan introduces Jen Turner the new Vice Principal in for interim. Christine Vander Ree has been placed on medical leave
- CVMS has two qualified job applicants for the new Montessori teacher for the 2013-2104 school year. Interviews will be done this Friday. This will be for the grade 4-5-6 position.
- Dan will be going to Vancouver, Monday and Tuesday to some Montessori schools and will also be attending the Montessori Conference this weekend in Victoria to learn more about the program. Asks if the board would like him to ask any questions to their parent's boards while he is down there.
- Dan made the request for the school board to take over material purchasing to the treasurer. They are aware of the needs of Montessori and it is on the proposal for next year budget.

5.2 President's Report - Ocean Varney

- The tea is being planned right now and is going smoothly.

5.3 Vice President's Report - Erin Walsh

- Very busy with planning the tea at the present.
- Trying to maintain shutterfly site right now for the field trips and changes going on amongst the classes this month.

5.4 Treasurer's Report - Michelle Burry

- Bank -\$ 21,534
- Parent donations since June 1st -\$ 20,911
 - ❖ Plus Post-dated cheques - \$650
 - ❖ For a total of \$21,561
- Fundraising - approx. \$2,400 (same as last month, plus \$200 donated by the Credit union for our Tea)
 - ❖ Fundscrip - \$756
 - ❖ Fall Bulbs - \$625
 - ❖ Boot camp \$ (not recorded)
 - ❖ Coffee - \$702
 - ❖ Epicure - \$205
 - ❖ Tea - \$120
- Expenses since June 1st - approx \$ 17,500
 - ❖ Includes Inventory purchases since June 1st of approx \$ 10,000
 - ❖ Fixed expenses still possible - \$7,000
 - ❖ Money available for material purchases for current year and new classroom - approximately \$15,000

5.5 Secretary's Report - Carmen Costantino

- No new updates

5.6 Inventory Report - Lisa Wilcox

- Sent an email out to all the teachers after last month's meeting that if anyone wanted their classrooms outfitted with anything, they needed to contact her by the end of spring break.
- Will not be ordering anything til the end of the school year.

6.0 Old Business

6.1 Donor Page Update - Ocean Varney

- No new updates

6.2 High Tea Update -

- Sarah has been gathering the auction items, and is asking if anyone has anything to try and get it into her as soon as possible
- Considering this year is the first group of grads graduating so she suggests that we invite past board members.

6.3 Bulb Fundraiser - Sharene Popiel

- Got 22 envelopes back and there will be a total of \$700 coming to CVMS.

6.4 Photo Shoot Update - Amelia Valmorbida

- Spots are getting booked up (about half) and things are looking positive. Amelia asks Dan if he can send out an email to the whole school on behalf of the organizers of the photo shoot to help get the word out.

6.5 Movie Night Update - Korina Rushton

- Planning is going well for the movies night. Aspen Park School PAC has donated a popcorn machine for the evening.
- Need 10 more volunteers to help that evening. Jobs will include concession, ticket/money taker, front door greeters.

6.6 Grace & Courtesy Coordinator - Sarah Ritchie

- Korina offered to be the coordinator for grace and courtesy, but she needs to know what it entails.
- It is suggested that when we vote the board in, this position be brought up.

7. New Business

7.1 Michelle Hawkins Request - Ocean Varney

- Michelle has some leftover funds from professional development funds and along with her own money she is asking if she can use the remainder of her funds if she can purchase an ipad for her classroom in order to utilize some of the math and language skills update.

- Michelle Burry brought up that a protector cover is very important considering who would be to blame if it would be her own personal tool and it would be broken at school.
- The consideration is if we allow Michelle Hawkins to utilize it, are we opening up a problem with the other teachers.
- The consideration is that the school already purchased 10 ipads and Michelle Hawkins missed out putting her name on the list for one. She will have access because 5 are going to specific teachers and 5 will be for sign out in the library.
- We are going to come up with some structured answers for it and let Michelle Hawkins know that we set some more parameters.

7.2 Montessori Grads - Amelia Valmorbida

- Anne Buchanan asked Amelia if we could recognize the 2 graduates that will have gone through the program.
- Could the school bring up something at an assembly? Or could we do something at the annual end of the year tea?

7.3 Mrs. Vanderee - Ocean Varney

- The CVMS is offering to do a second wave of frozen meals for Mrs. Vanderee and her family.
- Jenn from PAC approached the CVMS to see if we could do a joint donation of a house cleaning. Courtney suggests that Odette still does cleaning and it might be something we look into. Ocean suggests that the CVMS will donate \$100.
- Korina suggests Sunshine Organics that delivers organic fruit.
- Korina, the grace and courtesy coordinator asks Carmen if I can send out and email to the rest of CVMS about the donation fund for Christime.