

## CVMS Minutes April 15th, 2015

### Present:

Sherry Turnbull

Lisa Wilcox

Michelle Burry

Korina Rushton,

Carmen Constantino

Sarah Ritchie

Tony King

Katie King

1. **Call To Order** – 7:43
2. **Introductions** –
3. **Adoption of the Agenda** – Carmen adopted Michelle seconded
4. **Adoption of Last Month Minutes** – Sherry adopted and Katie seconded
5. **Reports**
  - 5.1 **Administrator's Report** – No administrator's present.
  - 5.2 **President's Report** – Carmen

Shelley Schorno will not be attending tonight. Side conversations about how to get Shelley and David to share experiences with us. Michelle will ask Anne B if she would host them in the class. Next DPAC at Cumberland EI last Monday of the month. Pac meeting has been changed to Tuesday at 1:00pm. Still waiting for check from PAC from the coffee/tea and purdy's

#### 5.3 **Vice President's Report** – Sherry

There is no Earth Day Celebration that includes kiosks or booths. Did we look into advertising in the new military brochure?- Carmen is on it. Should we send out an email now about the picnic-june gets busy-yes Carmen is touching base on this.

#### 5.4 **Treasurer's Report** – Michelle

All 6 board members in favour of the new budget-passed.

- Bank –\$33,267 after payables
- Revenue - \$825
- Expenses since June 1<sup>st</sup> – \$2,371 (less GST rebate of \$863)
- Michelle has a copy of the income statement and balance sheet if anyone would like to see it.

## Treasurer's Report Continued

### 2015/2016 Budget

We've been told that we will continue to get the SD funding for ongoing supplies/materials, so this budget has this factored in.

It is similar to last year's budget, with the following changes:

- Since all fundraising aside from the Tea will now go to PAC, we've reduced our Revenue from \$10k to \$6. Last year we raised \$7,500 from the Tea, but \$2k of that was from the WestJet tickets, which we are not guaranteed to get each year, so I've reduced our budget to be conservative.
- We have created a Promotions budget of \$700 to try and recruit, especially outside of kindergarten enrolment.
- We put in a \$500 budget item for a donation to the Breakfast club, which we ended up donating to this year after a separate vote.
- Guest speakers has been substantially reduced since this is a category that has not been used much in the past, and we needed the money elsewhere.

We have allocated \$10k for the initial outlay to outfit a new classroom, but may need to spend more once we know what existing materials may transfer into it, who the teacher will be, etc.

### 5.5 **Secretary's Report** – Nothing to report – Rosanne absent

6. **Old Business**- Carmen will bring up the addition to the VP position involving marketing and promotion at the AGM.

#### 6.1 **Fundraising** – High Tea

6.2 **Tea**-- Tony reports on the high tea- a few silent auction donations are coming in. Nicole has accepted a new job and it was suggested she have some help with the auction. Tony will touch base with her. We will ask Roseanne to email the membership for donations again and to attach the donation letter. Katie has finished the invitations and sending them to the printers. There is a neat idea of having a photo booth at the event. Meeting to include Carmen next week, date TBA.

6.3 **Election** – It was suggested that we invite parents to step up to some of the available positions.

## 7. **New Business**

7.1 - Carmen will approach Lynn and see if there are any parents that would like to take on the family kite fly. Sherry will touch base with Suzanne about the upcoming picnic. We will email the membership the picnic invite asap.

## 8. **Adjourn:** 8:41 PM