

Joint CVMS & PAC Meeting Minutes September 20, 2017

Attendance: Tammy Sawatsky, Noelle Humphrey, Sherry Turnbull, Robert Birnie, Rosanne Gerritsen, Amelia Valmorbidia, Lindsay MacPherson, Sandy Holding, Natasha Robson, Sarah Ritchie, Christine VanderRee, Noah Burdett, Peter Erickson, Tina Boccalon, Elaine Sutter, Colin Hanes, Trish McPhail, Carmen Constantino

Call to Order: 6:07 pm

Introductions

PAC Minutes: none

CVMS Minutes: Move to adopt - Sherry Turnbull, Second - Tammy Sawatsky

Adopt Agenda: Move to adopt - Natasha Robson, Second - Sherry Turnbull

Admin Report:

- 20 divisions this year, 440 children, staffed well, 18 new teachers
- We have some kids from other catchments this year: Huband, Valleyview
- CVMS waitlist is cleared
- Requests for registration information from people across the province
- Curriculum: exploring core competencies
- No school district leadership meetings yet this year
- Ecole Robb Road & Ecole Puntledge are bigger this year
- We are housing Isfeld's grade 13 class 3 days/week while they are waiting for the new portables to be ready
- Living Hope Church continues to offer to support us

Parent Question: solutions for morning parking? No parking/drop off only paper placed under wipers of offending vehicles?

Response by Parent: have tried this in previous years but can have a few angry parents

Response by Admin: no one towed yet this year; SD has said they will pay for security guard temporarily to help monitor parking issues; no word yet from NIC on their pay parking; hospital is no-pay

Parent suggestion: have PAC draft letter on impact to school community

Response by Admin: will request RCMP drive by's

Parent Question: can we have an electronic speed sign, like is posted at Comox Rec on Noel Ave?

Response by Admin: haven't been able to get one

Parent Question: ask for a 2nd cross walk at the exit driveway?

Response by Admin: we think we're getting closer

Parent Question: with the change to the teacher contract, how has this changed EAs?

Response by Admin: Last year, Lift Funds were used to pay for extra hours before/after school. This year, all hours have been increased 2.5 hours beyond school hours with things such as:

- EA bus travel 5 days/week
- EA working the breakfast program
- Homework club 2 hours twice/week
- Morning gym
- Attend staff meetings

PAC Chair Report:

- Treasure Sale Dec 15th; volunteers needed during the day

CVMS Chair Report: $\frac{3}{4}$ of the new Montessori materials for the new division have arrived: expecting the balance by next week

CVMS Vice-President Report: nothing

CVMS Treasurer Report:

- approximately \$25,000 in the account
- RibFest raised \$11,710 (split \$4025 CVMS & \$4025 Rotary); \$176 expenses
- \$12,000 was budgeted to the new classroom; spent \$10,799.20 + a small reimbursement from the school district for some furniture
- Increased materials coverage in our insurance from \$72,000 to \$80,000

PAC Treasurer Report:

- Approximately \$6000 in the account + \$5000 from PayPal (hot lunches) to transfer over
- Waiting on gaming grant Sept/Oct
- Banking/signing authorities need to be updated after AGM
- PAC funds Dr. Claire for all grades not covered by school district; there are Dr. Claire resources available

CVMS Secretary Report: nothing

PAC Fundraising Chair Report:

- Hot lunch has started; online orders coming in but experiencing website issues that the host is working on
 - Volunteers at 11:30 am would be helpful
- Clothing drive for Value Village starting today til Wednesday: VV pays us by the pound
- Coffee sales closer to Christmas
- Halloween Dance October 26th
 - Pizza, concession, volunteers, talk to Ms Leighton about the music
 - Investigate if there is a local dentist that will buy the children's candy from us
- Investigate if the grade 7s want to do poinsettia sales
- Popsicle sales Fridays after school
 - Volunteers needed; sign up in advance?
 - Find them on Facebook at "Popsicle Peeps"
- Popcorn sales once/month; will be a Tuesday or a Thursday

Tabled discussion on whether to continue to hold CVMS & PAC meetings jointly for the rest of the year; all seem to think it's a good idea.

RibFest Report:

- Approximately 34 Montessori volunteers at RibFest
- Presales helped drive sales up over last year: CVMS presold 449 tickets, Rotary presold 101 tickets
- Original agreement between CVMS & Rotary was to split the profits 50/50

- Pete (from Rotary) discussed the profit sharing at their meeting & they agreed to a split more favourable to CVMS: each group will keep the profits from their presales then equally split the remainder
 - Rotary = \$1010 presale + \$3015 = \$4025
 - CVMS = \$4490 presale + \$3015 = \$7505
- Things that really helped us:
 - The booth location at the beer garden entrance was excellent
 - Having the People's Choice Ribber ballot box at our booth was also helpful in drawing attention to our raffle
 - The MC was constantly plugging us each day
- Through the gaming license application process this year, we ran into the possible roadblock of the Gaming Commission labeling us as a PAC vs non-profit, which limits us in how we spend the profits (ie. has to be extracurricular, not materials, furniture, etc.)
 - Pete (from Rotary) discussed this with the members at their meeting & they are proposing to take over the fundraiser in all future years RE: gaming will allow them to do with the profits as they see fit, therefore they will continue to split the proceeds with us as we have been. This, of course, is contingent on whether they can secure the WestJet tickets, which they believe they can.
 - Everyone, including administration, thought this sounds like a great solution & fantastic offer from Rotary

Montessori September Potluck debrief:

- This welcome to school family event went well. Met some new families, introduced the purpose of the CVMS board as well as those board members in attendance, discuss the RibFest fundraiser & ask for volunteers

Queeneesh Open House's Potato Pallooza:

- During the half day Fridays last year, there was a Committee of Family Fun that met, which was largely teacher-driven; the potato pallooza is their brain child
- The committee of Family Fun has agreed to continue to meet this year & have more events in the works

Breakfast Club & Lunch Program:

- Attendance hasn't been monitored yet, but as we get further into September then numbers are increasing
- Bus is arriving later than in previous years, bringing kids to breakfast club late/at bell
- Attendance is increasing for lunch
 - 18 sandwiches + snacks each day last year
 - 58 children fed daily
 - Some are "I forgot my lunch", some are "not enough in my lunch"
 - Community Links is a government grant which supports staff/food/morning gym/our free store
- Volunteers would be helpful after morning bell to help prep the sandwiches & veg for lunch; approximately 30-60 minutes depending on how many helpers on hand
 - 3 ladies from Living Hope Church have offered to help; perhaps set a schedule so we can plan additional volunteers around them?
- Volunteers for breakfast club from 8am - morning bell
- Donations always gratefully accepted

- Lush Valley continues to support us

PAC AGM: 5:50 pm Wednesday, October 18th

- Vacant positions: secretary, district representative (DPAC meetings are last Monday of each month at Valleyview at 6pm)

Outdoor Classroom:

- Finished & looks great!
- Decided against a roof of some form because a roof would make it more vulnerable for hang out/party place/vandals
- Ideas to show appreciation to Rod?
 - Plaque? Present it to him?

Neighbourhood Parent Concern:

- Kids partying in the playground area/forest area
- Neighbours have been breaking up parties & calling RCMP
- Potential for graffiti, other vandalism
- Can we get security cameras or additional lighting behind the school?
- Administration will talk to Ian Hargraves

Earthquake kits are up-to-date.

Courtenay Fire Department will be visiting the school to bring the firehouse & to discuss fire safety

Meeting Adjourned: 7:17 pm