

**Comox Valley Montessori Society**  
**May 22<sup>nd</sup>, 2013**

<b>Present:</b>	<b>Ocean Varney</b>	<b>Lisa Wilcox</b>	<b>Sherry Turnbull</b>	<b>Korina Rushton</b>
	<b>Keith Bennet</b>	<b>Jen Turner</b>	<b>Erin Walsh</b>	<b>Sharene Popiel</b>
	<b>Sarah Ritchie</b>	<b>Michelle Burry</b>	<b>Nick Klus</b>	<b>Susie Klus</b>
	<b>Terri Fullerton</b>	<b>Carmen Costantino</b>	<b>Amelia Valmorbida</b>	

**1. Call To Order – 7:40pm**

**2. Introductions –**

**3. Adoption of the Agenda –**

Sarah adopts the agenda and Sharene seconds the agenda. Agenda adopted.

**4. Adoption of Last Month Minutes –**

Sarah motions to adopt the minutes from April meeting and Erin seconds. Minutes adopted.

**5. Reports**

**5.1 Administrator's Report – Jen Turner**

- The 3 tether balls have been put in on the side of the school. Still have two more poles to put in, but waiting for the four square areas to be moved around the corner. Once that happens the rest of the tether ball poles will be put in. Probably looking at around summer time.
- The school garden is beginning. The bike racks have been moved out of the fenced area and that area will be for the garden. Just waiting for the quote on the water to come in. Another area will be designated for the bike racks.
- Lynn Joseph, along with Colleen Friendship have been working together to raise funds for a playground for the "Waiting For the Bus Program" at Glacier View School. There is no longer a playground for those in that program, along with anything like that for the community since the old one had been deemed unsafe and was taken out. Jen Turner's class has taken upon themselves as their "I Can" project to bring in Jesse Ruben and start a fundraiser for the Glacier View Playground. Suggestions are for a fundraiser dinner, a concert at Avalanche Bar & Grill and a raffle. Planning is in process right now and looking for CVMS members to help and volunteer. Erin suggests that we put it up on all the shutterfly sites to let our students and families know.

## **5.2 Presidents Report – Ocean Varney**

- Tuesday was the school review and the Montessori students sang and served tea for the review panel.
- Thank you to Carmen and Sarah for spearheading the tea and silent auction. Thanks to everyone else that helped. It was much appreciated by the Montessori community.
- Been a pleasure to be part of the Montessori family and thanks for having her as president the last two years.
- Sean Burkeholder has accepted the position as our new director.

## **5.3 Vice President's Report – Erin Walsh**

- Breanna Brosko would like to thank the board for letting her sell her bracelets at the tea. She raised \$200 for Habitat For Humanity.
- Purchaser is now an executive position and a 2 year term and one of the Director At Large positions is the Grace and Courtesy Ambassador.
- Fundscrip is getting closed for the summer, made \$773.11 this year.

## **5.4 Treasurer's Report – Michelle Burry**

- Fiscal year is June 1 – May 31<sup>st</sup>, so coming to an end.
- Michelle has a copy of the new budget if anyone is interested in seeing it, and she more than willing to answer questions. There are no substantial changes from previous years, aside from taking into account 1 additional classroom and those related costs.
- Bank - \$26,957 – Although there are remaining expenses for this fiscal year, some of this money will be set aside to outfit the new classroom next year.
- Parent donations since June 1<sup>st</sup> - \$21,616
- Fundraising – Just over \$10,000 (9 events)
  - ❖ Tea \$6,406
  - ❖ Bulbs \$1,324
  - ❖ Fundscrip - \$1,017
  - ❖ Coffee - \$702
  - ❖ Pi Day - \$395
  - ❖ Movie Night - \$286
  - ❖ Family Pictures - \$270
  - ❖ Epicure - \$205
  - ❖ Boot Camp - \$100
- Expenses since June 1<sup>st</sup> – approx \$18,515
  - ❖ Includes inventory purchases since June 1<sup>st</sup> of approx. - \$10,000
  - ❖ More expenses expected as the directresses get their final receipts into Michelle for consumables, field trips, professional development, etc.

## **5.5 Secretary's Report – Carmen Costantino**

- Thank you cards from Christine Vanderee for the house cleaning and Anne Buchanan for her Pro D funds.
- Suggested that there might be a welcome to kindergarten night for kids for the 2013-2014 year. Asked Dan if we could set up a table to get more people interested in CVMS and get people signed up as members and on the email list. Haven't heard back from him yet, will check in with him again.

## **5.6 Inventory Report – Lisa Wilcox**

- Still have to order the sponsored items from the tea.

## **6.0 Old Business –**

### **6.1 High Tea Totals & Thank You's – Ocean Varney**

- Korina is doing the thank you cards, similar to the tea invitations and will be getting them out ASAP.

### **6.2 Boot Camp Totals – Ocean Varney**

- Just need to touch base with Marc St. Jules to get the donation from that fundraiser

### **6.3 Montessori Grads – Ocean Varney**

- Korina suggests that we put an advertisement in the local paper congratulating the first grads of Montessori program. Anne would be happy to arrange that. Anne will try and get it for free and if not will bring the amount to the board to be voted on.

### **6.4 Mrs. Vanderee – Ocean Varney**

- Her family is doing ok for dinners. Jenn Johnson will let CVMS know if there are any more meals needed.

### **6.5 Year End Pot Luck Picnic – Korina Rushton**

- June 9<sup>th</sup> is the planned day, but due to the Jesse Ruben concert it is suggested that we bump it til the 23<sup>rd</sup>.
- Concerned about the septic system at the house, suggested that we rent a port-a-potty for the event. Michelle and Korina will look into the cost.
- Sunday, June 23<sup>rd</sup> 11am – 2pm, potluck style.

**7. New Business –**

**7.1 New PAC – Jenn Johnson**

- Jenn Johnson will be the chair and Colleen Olson is the new Vice Chair.

**7.2 Private Montessori Preschool – Keith Bennett**

- Looking to open a Montessori preschool up in the Comox Valley. Currently has some in Nanaimo and is looking for the CVMS to support him and his cause.

**7.2 VIMA Dues – Carmen Costantino**

- Need to decide if CVMS wants to be a member of VIMA again this year.
- Anne says that it was beneficial. It gave mostly the teachers information on professional development regarding speakers, conferences, island Montessori information and correspondence.
- Erin asks what part of the budget that we used last year. Michelle says it was out of subscriptions.
- Erin motions that we renew our membership, Sarah seconds it and it is voted upon and passed that we renew the membership.

**7.3 Elections –**

New Presidents (Coshared) – Sarah Ritchie & Carmen Costantino

New Treasurer – Michelle Burry

New Purchaser – Lisa Wilcox

New Directors At Large – Ocean Varney, Laura Stewart, Sherry Turnbull, Amelia Valmorbida (Shutterfly Liaison), Susie Klus (Inventory Controller), Korina Rushton (Grace & Courtesy Ambassador)

**7.4 Change Signatories –**

Past signatories

New Signatories

April Brosko _____	Carmen Costantino _____
Erin Walsh _____	Sherry Turnbull _____
Michelle Burry _____	Erin Walsh _____
	Michelle Burry _____