

Comox Valley Montessori Society Meeting Minutes –November 18, 2015

Present: Tony King, Trish McPhail, Korina Rushton, Christine Vanderee, Connie Luck, Cara Covas, Sarah Ritchie, Amelia Valmorbida, Sherry Turnbull, Sarah Countess

1. Meeting Call to Order – 7:20
2. Introductions
3. Adoption of Agenda – Sara adopted, Katie seconded
4. Review and Adoption of Minutes from October – Sherry adopted, Korina seconded
5. Reports
 - 5.1. Admin report – Christine
The families of the students of Ms Fullerton have been emailed with regards to her taking medical leave. As per protocol, her position has been posted to be filled, however it is expected that Ms Fullerton will return before that comes to pass. Ms Boswell will be staying on in the interim.
 - 5.2. President's Report – Sherry
The recent Parent's night was a success. Hopefully the upcoming Potluck will also bring in new faces. It was noted that the 18th will be a pajama day for the students, so why not make the potluck a Pajama day as well. We are looking forward to similar social events to follow.
 - 5.3. Vice President's Report – position vacant
Sarah Ritchie has observed that as per the BC Societies Survey 2015 there is a new Societies Act passed last May. She has volunteered to look into this and see if any of the changes will affect our constitution and bylaws.

It is also noted that in an effort to be publically accountable, our Constitution and Meeting minutes should be filled publically. It was suggested perhaps even in the school library or posted on the bulletin board.
 - 5.4. Treasurer's Report – Michelle
The budget and account information is available if anyone would like to see them.
 - 5.5. Secretary Report – Katie
Ms Fullerton's new supplies have all been inventoried. The inventory on Ms Custer's class is scheduled to happen in December before the break.

The Domain name for the CVMS Website is soon to expire. It will be updated.
6. Old Business

6.1. none

7. New Business

7.1. Board Member Photo will be taken before the meeting on January 20th. All board members are to attend.

7.2. Ms Fullerton is away on medical leave. Korina has volunteered to take care of a grace and courtesy gift.

7.3. Boundary changes – Parent may attend the School Consultation meetings if they have any questions.

7.4. There will be no December Meeting.

8. Adjourn at 8:00